



NABAGRAM AMAR CHAND KUNDU COLLEGE
Minutes of the 3rd IQAC meeting on 11th May 2023

Venue: TIC's Room

Time: 2:30 pm

Members Present

Name	Designation	Signature
1. Abhijit Bhattacharyya	Teacher-in-Charge	Abhijit Bhattacharyya.
2. Dr. Akhtar Hossain	Assistant Professor & IQAC Coordinator	Akhtar Hossain
3. Sikha Roy	Assistant Professor	Sikha Roy
4. Tanmoy Dutta	Assistant Professor	Tanmoy Dutta
5. Dr. Sudipta Sau (External Member)	Assistant Professor, Nagar College	Sudipta Sau
9. Shameek Ghosh (External Member)	Assistant Professor, Jalangi Mahavidyalaya	Shameek Ghosh
7. Amar Chand Kundu (External Member)	Industrialist	
8. Jakir Sk	Accountant	Jakir Shaikh.
9. Jisan Ali (External Member)	Alumni	Jisan Ali

The following resolutions were adopted in the meeting:

- The minutes of the last meeting was read and confirmed.
- The Teacher-in-Charge informed the house that as per the recommendation of West Bengal College Service Commission, the post of Principal of the college will be filled up shortly.
- It was decided that initiatives for preparation of separate MOU Activity reports with different colleges will be prepared starting from 2018-2019 session to 2022-2023 session on an urgent basis.
- It was decided that each department would upload fresh study materials in Learning Management System on an urgent basis.
- As no other matters were left to be discussed the meeting was closed.

Abhijit Bhattacharyya.
Teacher-in-Charge
Nabagram Amar Chand Kundu College
Nabagram, Murshidabad

Akhtar Hossain
IQAC CO-Ordinator
Nabagram, Amar Chand Kundu College
Nabagram, Murshidabad, Pin-742184



NABAGRAM AMAR CHAND KUNDU COLLEGE
Minutes of the 2nd IQAC meeting on 3rd January 2023

Venue: TIC's Room

Time: 1:00 pm

Members Present

Name	Designation	Signature
1. Abhijit Bhattacharyya	Teacher-in-Charge	Abhijit Bhattacharyya
2. Dr. Akhtar Hossain	Assistant Professor & IQAC Coordinator	Akhtar Hossain
3. Sikha Roy	Assistant Professor	Sikha Roy
4. Tanmoy Dutta	Assistant Professor	Tanmoy Dutta
5. Dr. Sudipta Sau (External Member)	Assistant Professor, Nagar College	Sudipta Sau
9. Shameek Ghosh (External Member)	Assistant Professor, Jalangi Mahavidyalaya	Shameek Ghosh
7. Amar Chand Kundu (External Member)	Industrialist	
8. Jakir Sk	Accountant	Jakir Sk
9. Jisan Ali (External Member)	Alumni	Jisan Ali

The following resolutions were adopted in the meeting:

- a) The minutes of the last meeting was read and confirmed.
- b) Initiatives to be taken to develop an herbal garden on the western boundary of the college. It was decided that Tanmoy Dutta would be given the responsibility to coordinate the preparations.
- c) Initiatives for organization of annual cultural programme would be taken. It was also decided that felicitation of students who have stood first, second and third in University Examination subject wise with respect to overall college results will take place in the same programme.
- d) Progression of the formation of College Alumni Association was discussed.
- f) It was resolved that the following Certificate/Value added courses for the students would be offered in the Even Semester 2022-2023.
 1. Sustainable Development Practice
 2. Historical Sites of Murshidabad
 3. Jewellery Designing II
 4. Sangbadikata (Journalism)
 5. Environmental Friendly Values, Ethics and Practices for Sustainability
 6. Culinary arts
 7. Environmental Education
 8. Self Defence
 9. Yoga



The department will be given the autonomy to decide on the number of students attending the course and the course duration. However it will be mandatory that the course would of 30 hours duration or more and it should be followed by an examination/assignment/project or any relevant form of evaluation. The certificates would be provided to the successful students at the end of the semester.

8. Recommendation for starting the following base-level Entrepreneurial initiatives by student groups was unanimously passed :

- a) Pickle and other fruit based products.
- b) Horticulture and Nursery.

Abhijit Bhattacharyya.

Teacher-in-Charge
Nabagram Amar Chand Kundu College
Nabagram, Murshidabad

Hassan

IQAC CO-Ordinator
Nabagram, Amar Chand Kundu College
Nabagram, Murshidabad, Pin-742184



NABAGRAM AMAR CHAND KUNDU COLLEGE
Minutes of the **1st** IQAC meeting on 6th September 2022

Venue: TIC's Room

Time: 2:00 pm

Members Present

Name	Designation	Signature
1. Abhijit Bhattacharyya	Teacher-in-Charge	Abhijit Bhattacharyya.
2. Dr. Akhtar Hossain	Assistant Professor & IQAC Coordinator	Akhtar Hossain
3. Sikha Roy	Assistant Professor	Sikha Roy
4. Tanmoy Dutta	Assistant Professor	Tanmoy Dutta
5. Dr. Sudipta Sau (External Member)	Assistant Professor, Nagar College	Sudipta Sau
9. Shameek Ghosh (External Member)	Assistant Professor, Jalangi Mahavidyalaya	Shameek Ghosh
7. Amar Chand Kundu (External Member)	Industrialist	
8. Jakir Sk	Accountant	Jakir Shaikh.
9. Jisan Ali (External Member)	Alumni	Jisan Ali

The following resolutions were taken in the meeting:

- a) It was resolved that all activities of Academic Council from hence forth will be taken over by IQAC and the Academic Council would cease to exist. Further, all resolutions taken by the previous body would continue to exist subject to scrutiny of IQAC
- b) The members of the Committee unanimously resolved to expedite the matters related to NAAC accreditation of the College
- c) It was resolved that a separate IQAC room with a computer and printer would be set up for smooth working of the cell. Dr Akhtar Hossain was requested to send the required requisition to the TIC.
- d) It was resolved that the feedback system of the college which was primarily taken manually would be updated and an online feedback system would be introduced. Teacher-in-Charge was requested to take necessary steps to initiate the process on an urgent basis.
- e) Initiatives for Gender audit, Green audit and Academic and Administrative audit would be taken on an urgent basis
- f) Initiative for formation of Alumni Association needs to be taken as early as possible.

As per the information received from the different academic departments of the college it was resolved to initiate the following Certificate/Value added courses for the students.



1. Language of Cinema
2. Historical Sites of Murshidabad
3. Bangla Vasay Anubad.
4. Course on Self Counseling.
5. Bhagavad Gita
6. Jewellery Designing-I

The department will be given the autonomy to decide on the number of students attending the course and the course duration. However it will be mandatory that the course would of 30 hours duration or more and it should be followed by an examination/assignment/project or any relevant form of evaluation. The certificates would be provided to the successful students at the end of the semester.

g) Initiatives would be taken to expedite the process of digitization of library at the earliest.

Abhijit Bhattacharyya.

Teacher-in-Charge
Nabagram Amar Chand Kundu College
Nabagram, Murshidabad

Hassain

IQAC CO-Ordinator
Nabagram, Amar Chand Kundu College
Nabagram, Murshidabad, Pin-742184